

## **ALL CLEAR SIGNAL PROCEDURE-**

If All Clear Signal for your branch is not set, procedures are as follows:

Call the branch and ask...

*ARE WES'S LOAN DOCS IN YET?*

Response if it is a bad situation...

*YES, THE LOAN DOCS ARE IN.*

The employee should then call:

1. 911
2. Wes or Kim
3. Next nearest bankcda branch

Response if it is a good situation...

*NO, WE FORGOT TO SET THE ALL CLEAR SIGNAL.*